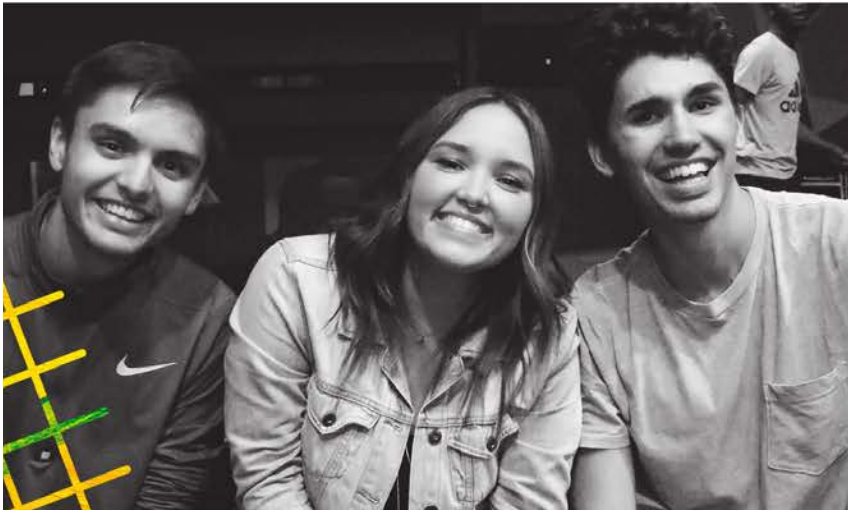




**MOUNT HOPE LEADERSHIP SCHOOL**

# **2019-2021 CATALOG**







# **MOUNT HOPE LEADERSHIP SCHOOL**

Catalog 2019-2021

## From The Desk of Kevin Berry



Thank you for your interest in Mount Hope Leadership School. God is up to something big...and your future is destined for bigger, brighter, and better! As part of our mission to make disciples, this school is designed to launch leaders that will make more disciples – through vocational ministry, the marketplace, or wherever God leads. You will receive teaching from outstanding leaders and mentors that will create an atmosphere for you to experience the presence and power of God. Practical skills and hands-on application will prepare you for the day-to-day opportunities that lie before you. Your vision will be expanded, your faith encouraged, and you will be equipped to accelerate your life and ministry!

Your friend,

A handwritten signature in black ink that reads "Kevin Berry". The signature is fluid and cursive, with a large, sweeping flourish at the end of the word "Berry".

Pastor Kevin Berry

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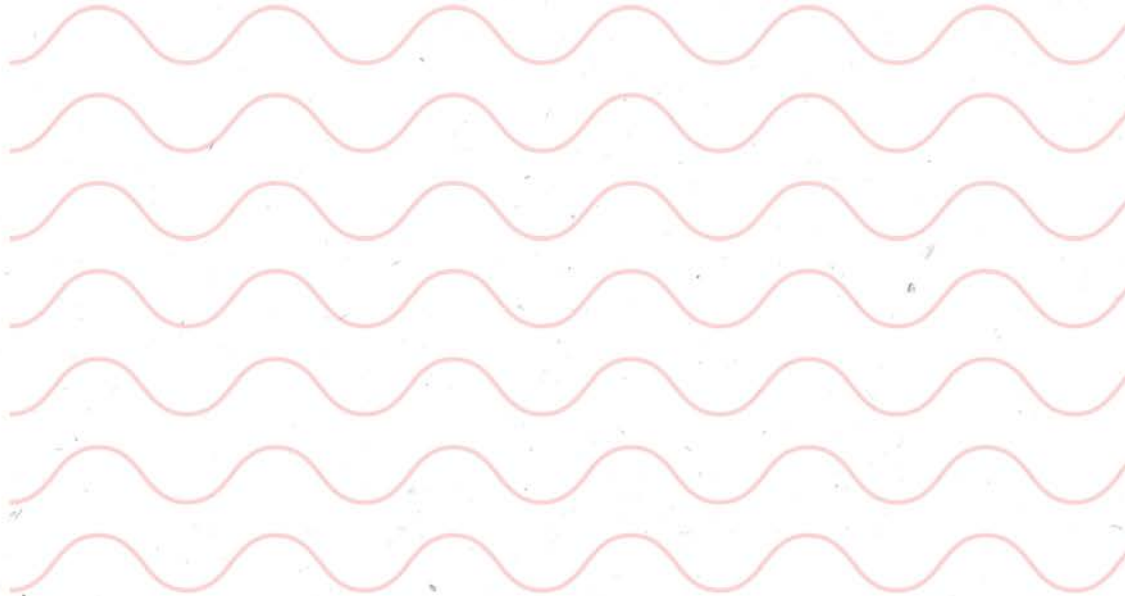
## **Student Services**

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MOUNT HOPE LEADERSHIP SCHOOL

# ABOUT US



## Our Mission

The mission of Mount Hope Leadership School is part of the overall mission of Mount Hope Church to make disciples who are healthy, growing, and full of love.

## Our Vision

Our vision for Mount Hope Leadership School is to educate, mentor, and equip leaders who will be tomorrow's problem solvers, culture shifters, and world changers.

## Our Values

We Believe That:

- Without prayer, all our labor is in vain. With God, all things are possible. (Ps. 127:1)
- Believers are meant to walk in a loving relationship with our heavenly Father and with each other. (Mk.12:30-31; 1 John 3:1)
- Healthy relationships are a catalyst for spiritual growth and transformation. (Acts 2:42; Pr. 27:17)
- Lost people matter to God and to us. (Luke 6:31-32; Matt.28:19)
- Every member is a minister. Each member of the body is responsible to help the others grow. (1 Cor. 12:7, 27; Eph. 4:16)
- If we build the people, God will build the church. (Eph. 4:12, 16)
- Believers are meant to walk in supernatural power. (Mk. 16:17, 20; Acts 1:8; John. 14:12)
- Excellence and going the extra mile honors God and inspires others. (Mt. 5:41; 1 Kings 10:1-5)

## Our Campus

Mount Hope Leadership School is located on the campus of Mount Hope Church, an established growing church family affiliated with the Assemblies of God, located in Michigan's capitol city, Lansing. The 60+ acre campus supports a 160,000 sq. foot facility that includes a 2,300-seat sanctuary, 400-seat chapel, large Event Center for youth ministry, spacious children's ministry, a Global Prayer Center, and Leadership School classrooms. The campus also has a separate facility—Gilead Healing Center—for health and healing ministries, and a beautiful prayer and thanksgiving garden called, Valley of Blessing.



# Our Rich History of Training and Equipping Leaders

In 1982, Mount Hope Church established Mount Hope Bible Training Center to offer courses from Berean College to prepare men and women for credentials with the Assemblies of God. From the Bible Training Center to a fully accredited and state licensed proprietary school, we've graduated hundreds of leaders from either a one-year or two-year program. Many of them have planted churches, pastored or currently pastor in lead or support roles, become missionaries, evangelists, entrepreneurs, authors, and successful leaders within their churches and communities. As a leadership training center, Mount Hope Church has a rich, proven history of developing leaders who impact the world.

Global University was established in 2000 by combining International Correspondence Institute (ICI) and Berean School of the Bible, both accredited Assemblies of God ministries that were making disciples and preparing ministers through correspondence education. Accredited by The Higher Learning Commission in 2010, Global University offers both undergraduate and graduate degree programs via correspondence courses. They have an overall graduation rate of 80%, which is 23% higher than the average graduation rate for public universities in America, and 94% of their students report being satisfied with their education. Over 85% of their graduates remain involved in ministry, either full or part time, 5 years after graduation.

Mount Hope Leadership School, as a Study Center for Global University, continues its rewarding history of training students for ministry since the inception of Mount Hope Bible Training Center in 1982. The school operates under the governance of the official board of Mount Hope Church, 202 S. Creyts Road, Lansing, Michigan 48917. The day-to-day oversight of the school is carried out by the Academic and Administrative Dean.

## Our Philosophy of Education

We recognize certain principles that determine our approach to training and preparing God's people.

1. The Bible is the inspired Word of God; therefore, Scripture is the basis for all our teaching
2. Because academic training alone will not adequately equip anyone for the ministry, we combine biblical studies with the practical hands-on training necessary to help students be successful in their ministry.
3. God has given each of His people certain gifts that must be identified, developed, and used in actual ministry. Emphasis is placed upon helping students find the purpose God has for them.
4. We emphasize proven principles to help each Christian function most effectively and productively in ministry.
5. While we recognize the value of Christian post-secondary institutions for higher learning and ministry enhancement, we believe the local church is ordained by God to be the primary training base for preparing ministers.
6. The vast majority of the world's traditional educational system tells students what to think. At Mount Hope Leadership School, we aim to help students hear from God, partner with the Holy Spirit, and make sound moral, ethical, and practical decisions based on God's Word.

# Our Doctrine

1. The Bible is the verbally inspired Word of God, and infallible.
2. The one true God is eternally existent in three persons: the Father, Jesus Christ the Son, and the Holy Spirit.
3. Jesus Christ was born of a virgin, lived a sinless life, performed miracles, died a substitutionary death, was resurrected bodily from the dead, and was exalted to the right hand of God.
4. Man, though created good and upright, voluntarily fell, and thereby incurred physical death and spiritual death (separation from God).
5. Man's only hope of redemption is through the blood of Jesus Christ, and can be saved by grace through faith and repentance, and receive the gift of eternal life.
6. The ordinances of the church include baptism by immersion in water and Holy Communion.
7. All believers are entitled to and should expectantly seek the baptism in the Holy Spirit.
8. The initial, physical evidence of the baptism in the Holy Spirit is speaking in unknown tongues (or languages).
9. Sanctification is an act of separation from that which is evil, and of dedication unto God for a life of holiness.
10. The church is to be an agency of God for evangelizing the world, a corporate body in which many may worship God, and a channel of God's purpose to build a body of saints being perfected in the image of His Son.
11. God leads the church through divinely called and scripturally ordained ministers in order to fulfill the purpose of the church.
12. Divine healing is an integral part of the Gospel, is provided for in the atonement, and is the privilege of all believers.
13. The resurrection of dead Christians, joined by those Christians still alive, unto the coming of the Lord is the imminent and blessed hope of the church.
14. The Rapture of the Church is followed by the visible return of Christ with His saints to reign on the earth one thousand years.
15. There will be a final judgment of the wicked, according to their works. Those whose names are not found written in the Book of Life will be consigned to everlasting punishment.
16. We look for new heavens and a new earth wherein is righteousness.

## Statement of Nondiscrimination

The administration of Mount Hope Leadership School admits students and hires staff and faculty regardless of race, color, gender, age, national or ethnic origin.

Mount Hope Leadership School is licensed and regulated by the State of Michigan, Department of Licensing and Regulatory Affairs as authorized by the Proprietary School Act. It is the policy of Mount Hope Leadership School to allow students to file a

complaint with this department for any violation of the Propriety School Act. Complaints can be addressed to: Corporations, Securities & Commercial Licensing Bureau Licensing Division, PO Box 30018, Lansing, MI 48909.

## **Our Staff and Faculty**

### **President**

Rev. Kevin Berry

### **Board of Directors**

Duane Feldpausch  
John Jared  
Juan Ortiz

Larry Ford  
Randy Parlor  
Bernie Bryan

Joel Mendoza  
David Drake

### **Academic and Administrative Dean**

Cristel Phelps

### **Faculty**

Rev. Kevin Berry  
Rev. Joe Mead  
Rev. Peter Reeves

Rev. Geoff Bassett  
Rev. John DePasquale  
Rev. Mark Russell

Dr. Dave Williams  
Cristel Phelps

### **Guest Speakers**

Rev. Carolyn Durbin  
Rev. Sue Gleason  
Terry Hart  
Robin Jones

Mike Kessler  
Roger Ackerman  
Kathy Delong  
Rev, David Johnson

Rev. Josh Goodman  
Rev. Janette Brunette

### **Instructors**

Classes and Seminars will be taught by instructors who have proven aptitude and experience in the subject matter and have been approved by the Dean.

### **Facilitators**

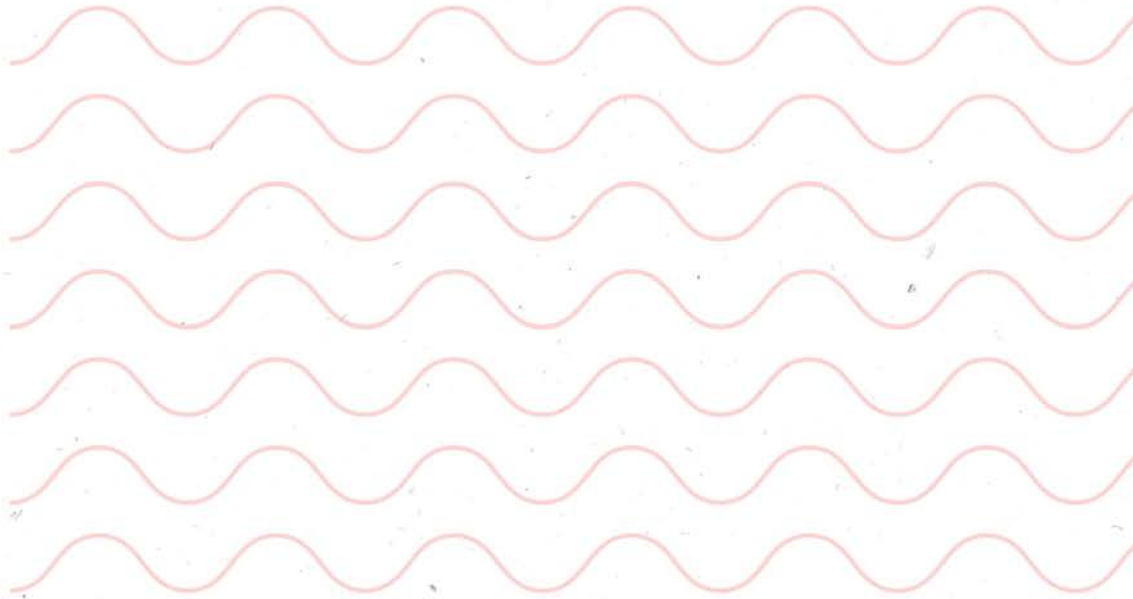
Berean classes will be overseen by an approved and qualified facilitator in the subject matter being studied. During the class time, your facilitator will highlight course content, expound on the topic being studied, and help with your questions, but completion of the Berean textbook in preparation for the Berean final exam, along with the Service Learning Requirement will be your responsibility. Completing the Test Yourself and Unit Progress Evaluations are strongly recommended as a tool for study for your final exam and in many cases will be part of your final grade for the class.

## **Coaches**

Every successful athlete, artist, business person, etc has someone who consistently coaches them. You and 2-3 other students will be provided a Coach to encourage, inspire, challenge, provide feedback, and help you navigate the challenges and changes that come with leadership training. You are in Mount Hope Leadership School because people believe in you and desire to help develop the leadership potential within you. A coach will support you in a meaningful and tangible way, but the responsibility for growth and transformation is your responsibility.

MOUNT HOPE LEADERSHIP SCHOOL

# OUR PROGRAM



# Program Description

Mount Hope Leadership School is a two-year diploma program dedicated to progressive leadership development for career launching and advancement in both vocational ministry and the marketplace. You will strengthen an already existing foundation in Christ-like leadership and deepen that foundation for further growth. The second year will build upon the first by further teaching, training, and equipping the student in their specialized area of interest. An additional third year (by invitation only) will be devoted to vocational ministry training to equip five-fold ministry leaders to plant new churches and serve in supportive ministries within the church that will continue to train and equip the Body of Christ to carry on the mission to make disciples. As a Diploma program, MHLS is dedicated to prepare leaders with the character and competence necessary to impact lives and bring the positive change that would advance the Kingdom of God in their area of influence.

The MHLS two-year curriculum consists of 18 courses, 48 seminars, and 240 hours of hands-on ministry experience focused in the following main areas:

- Personal Leadership Development
- Biblical Knowledge Strengthening
- Pastoral Ministry Equipping

# Program Objectives

1. Develop servant-hearted leaders who effectively make disciples
2. Empower students to fulfill their God-given calling with excellence by grace through faith
3. Train and equip leaders with Christ-like character, biblical knowledge, and practical skill to engage, influence, and change the world around them
4. Educate students in proven principles of successful leadership and ministry
5. Prepare credential-ready leaders per Assemblies of God requirements

# Program Overview

## Curriculum

- Synoptic Gospels: The Life and Teachings of Christ<sup>^</sup>
- Introduction to Pentecostal Doctrine<sup>^</sup>
- Acts: The Holy Spirit at Work in Believers<sup>^</sup>
- Prison Epistles: Ephesians, Colossians, Philippians, & Philemon<sup>^</sup>
- Introduction to Hermeneutics: How to Interpret the Bible<sup>^</sup>
- The Local Church in Evangelism<sup>^</sup>
- Assemblies of God History, Missions, and Governance<sup>^\*</sup>
- Relationships and Ethics in Ministry<sup>^</sup>
- A Spirit-Empowered Church<sup>^</sup>
- Effective Leadership<sup>^</sup>
- Conflict Management<sup>^</sup>

- Prayer and Worship^
- Foundational Truths
- 21 Indispensable Qualities of a Leader
- Kingdom Living
- Accelerate
- Spiritual Authority
- Heart of Worship
- Leadership Seminars
- Bible Reports
- Scripture Reading and Journal
- Leadership Ministry Tracks^
- Year-End Transformation Report

^Required for Certificate of Ministry credentials with The Assemblies of God

\*Another Option – The Church: From Pentecost to Reformation (if not seeking credentials with the Assemblies of God)

### **Leadership Seminars topic examples:**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Effective Communication</li> <li>• Inheritance Words</li> <li>• The Fruit of the Spirit</li> <li>• Understand The Gift and Power of Personality and Persona</li> <li>• Identity and Inheritance</li> <li>• Why Are Prophetic Words Important?</li> <li>• The Necessity of Resilience Training</li> <li>• Your Written Words Are Powerful</li> <li>• How To Add Value To Others</li> <li>• Youth Ministry</li> <li>• Missions Ministry</li> <li>• Helps Ministry</li> <li>• Children’s Ministry</li> </ul> | <ul style="list-style-type: none"> <li>• Marketing Your Ministry</li> <li>• Music/Creative Arts Ministry</li> <li>• Organization and Time Management</li> <li>• Church Financial Procedures</li> <li>• Boundaries in Ministry</li> <li>• Sacerdotal Functions</li> <li>• Marketplace Ministry</li> <li>• Five Levels of Leadership</li> <li>• Intercessory Prayer Ministry</li> <li>• Leadership Lesson from the Mountain</li> <li>• Kingdom Values</li> <li>• Prophecy in Ministry</li> <li>• Q&amp;A with Pastor Kevin</li> <li>• Q&amp;A with Dave Williams</li> </ul> |
|--|---|

### **Leadership Ministry Tracks**

- Pastoral
- Missions
- Worship
- Youth
- Children’s

# Student Status

Full Time (FT) and Part Time (PT) students are welcome.

A FT student can expect to be engaged in the Mount Hope Leadership School curriculum at least 40 hours each week. Being employed, in addition to school, is at the discretion of the student. Class and curriculum requirements will not be adjusted to accommodate the student. To receive the greatest benefit from the program, the Academic Administrator recommends students give as much time and focus to their studies as possible.

A PT student can expect to be engaged in the Leadership School curriculum at least 20 hours each week. A quarter of the program will be completed each year. A PT student will complete the two-year program in 4 years.

Both FT and PT students will attend classes together according to the General Class Schedule, (see page 17); the PT students less often, according to their requirements for each term.

## Academic Calendar 2019-2020

Application Deadline.....	September 21
Registration Deadline.....	October 4
Orientation .....	October 5–6
Fall Term.....	October 7 – December 14
Thanksgiving Break .....	November 27 – 30
Christmas Break.....	December 15 – January 5
Winter Term.....	January 6 – March 14
Spring Break.....	March 15 – March 23
Spring Term .....	March 23 – May 30
Last Day of Class .....	May 30



# Academic Calendar 2020-2021

Application Deadline.....	September 19
Registration Deadline.....	October 2
Orientation .....	October 2–3
Fall Term.....	October 5 – December 12
Thanksgiving Break .....	November 25 – 28
Christmas Break.....	December 13 – January 3
Winter Term.....	January 4 – March 13
Spring Break.....	March 13 – March 21
Spring Term .....	March 22 – May 29
Last Day of Class .....	May 29

## General Class Schedule

Mondays, 9:00am – 12:30pm

Tuesdays, 8:00am – 12:00pm

Saturdays, 9:00am – 12:30pm

## Application Procedures

1. Fill out the application completely, either online or paper form. If handwritten, please print clearly with ink.
2. Submit the application with evidence of high school graduation or equivalency along with a \$25 non-refundable application fee to:  
Mount Hope Leadership School  
Attn: Admissions  
202 S. Creyts Road  
Lansing, MI 48917-9284
3. The applicant will be contacted for an interview by the Admissions Team.
4. A total of 3-4 Reference Forms are required: 1 Pastoral; 2 Personal (non-family); Spouse, if married
5. When all the Reference Forms have been received and reviewed, applicants will be notified of their admission status.

# Admissions

## Policy

Mount Hope Leadership School admits students regardless of race, color, sex, national or ethnic origin. Applicants must be at least 17 years of age and have a high school diploma or GED equivalent. Affiliation with Mount Hope Church or the Assemblies of God denomination is not required.

## Procedures

Each student must have an interview with the Mount Hope Leadership School Admissions Team once their initial application process is complete. The purpose of this interview is to meet the student face-to-face, clarify information previously submitted, obtain further information from the student, and to allow the student to ask questions. The Admissions Team is composed of both administration and faculty members from the Mount Hope Leadership School.

## Notification of Acceptance

After application materials (application, references, and copy of high school diploma) have been received, students will be notified by phone within two business days of their interview regarding their acceptance into Mount Hope Leadership School.

## Audit Students

Non-enrolled students are allowed to audit on a case-by-case basis granted only by the Dean of Mount Hope Leadership School. No more than two courses can be audited within the entire program.

## Transfer Students

Transfer students are accepted through the same process as new students. Transfer of all Berean School of the Bible courses will be given based on an official transcript and grades above 2.0. To receive credit for Bible classes obtained at another institution(s), the student will be required to submit an official transcript(s) and course description(s) from that institution. Transcripts will be reviewed and decision made by the Dean. A maximum number of 3 equivalent Bible courses can be transferred to Mount Hope Leadership School in order to receive a diploma.

## Readmission

Any student who has enrolled in Mount Hope Leadership School and has discontinued studies for more than one academic year must reapply for admission. Contact the administrative office for a readmission application. A \$25 non-refundable re-application fee is required, along with an interview by the Admissions Team.

# Finances

## Fee Schedule

### Yearly

- Tuition: \$3,455.00, includes orientation, courses, seminars, textbooks for courses, internship, administration fees, and graduation
- Application: \$25
- Re-Admission: \$25
- Transcripts: \$5 each

*\*books required for the internship not included*

### Payment Options – Full Time

- A yearly payment: \$3,455.00.
- Payment Plan per term:
  - Initial payment before orientation begins: \$1,355.00
  - Second payment before Winter Term begins: \$1,050.00
  - Final payment before Spring Term begins: \$1,105.00

### Payment Options – Part Time

- A yearly payment: \$1,727.50
- Payment Plan per term:
  - Initial payment before orientation: \$727.50
  - Second payment before Winter Term begins: \$500.00
  - Final payment before Spring Term begins: \$500.50

At the opening registration each term, an email will be sent with an option for students to pay online, should they choose to do so. Students are not officially registered for classes until registration is paid.

### Scholarships

Some scholarships may be available to current students who have successfully completed the first two terms (or four terms for Part-time Students) and meet established criteria. Inquire at the administrative office to receive further information and an application.

### Course Materials

All textbooks are included in the school's tuition and will be available in the Administrator's Office the week before classes start.

## **Returned Checks**

A \$25 charge will be levied for each returned check.

## **Payment Forms**

Cash, check, cashier's check, VISA, MasterCard, Discover, and American Express are acceptable forms of payment.

## **Refunds**

Should a student choose to withdraw from the program or be dismissed, refunds will be given based on the following scale:

1<sup>st</sup> week of class for the academic year – all but \$300

After the first week of class, refund will be based on the amount the student has paid for which he/she has yet to receive goods and services.

Refunds will be mailed after the letter for withdrawal was received (see page 23) or after dismissal.

MOUNT HOPE LEADERSHIP SCHOOL

# OUR POLICIES



# Academic Policies

## Registration

Students may register three convenient ways:

By Mail: Mount Hope Leadership School  
Attn: Administrator  
202 S. Creyts Road  
Lansing, MI 48917-9284

In Person: In the Administrative Office  
Monday – Friday, 9:00 a.m. to 5:00 p.m.

Online: [www.mounthopechurch.org/mhls](http://www.mounthopechurch.org/mhls)

Students are expected to register during the official period (see page 16) and pay tuition in full or follow the payment schedule mentioned in the finance section of this catalog (see pages 19-20). Those failing to do so, will be subject to late fees. No student is permitted to enroll in any course after the second class session.

## Attendance Policy

Consistent attendance is required in all classes. We do not expect you to be absent for two reasons:

1. You are here for training, using money God has provided specifically for that purpose. As a good steward, you will want to be in every class.
2. Each course is literally packed with information, building “line upon line, precept upon precept.” Consistent attendance, therefore, is vital to getting the most out of each course.

The attendance policy upheld in all courses is as follows:

Each student is expected to be prompt and attend all class sessions. A maximum of 3 absences are allowed *per term*, and no more than 1 absence in *any one class*. Each absence thereafter, unless due to an extreme emergency, will lower the student’s grade one full point. A call to the Administrative Office is required during emergency situations for the absence to be accepted.

Tardiness: As soon as the classroom doors are closed, class has begun. If you are not in the classroom, the student will be marked tardy and 2 tardies equal 1 absence.

NOTE: If any class is missed, the student is responsible for any make up assignments the instructor should require. Also, acquiring notes from other students for the class session missed is the sole responsibility of the student.

## Grading Informaton

<b>Grade Point Average (GPA)</b>	<b>Letter Grade</b>	<b>Equivalent Percentile</b>	<b>Performance Level</b>
4.0	A	95-100	Exceptional
3.5	B+	89-94	Excellent
3.0	B	83-88	Above Average
2.5	C+	77-83	Good
2.0	C	71-76	Average
1.5	D+	65-70	Below Average
1.0	D	59-64	Very Poor
0.0	F	0-58	Unacceptable/Failing

## Special Designations

### *Incomplete (I)*

All students receive a grade at the end of each term, so an incomplete or "I" grade would be assigned when a student does satisfactory work, has completed more than half of the course, and due to extreme circumstances (such as a death or severe illness) is unable to complete the course. Another possible reason for an incomplete grade is if a course extends beyond a term's end date. Temporarily the student will receive an "I" grade, which will be changed to the final grade when the course is complete.

When the "I" grade is given due to extreme circumstances, it can be removed from the student's record by repeating the course or by satisfying the arrangements made with the instructor. For instance, if a student has excellent class standing but is unable to take the final exam as scheduled, the instructor may grant a short extension. The student should take the exam within the extension period and submit it to the instructor, who will grade it and submit the final grade to the Mount Hope Leadership School office to remove the interim incomplete grade. However, at the end of one month, any impending "I" grade will automatically change to an "F" if the course is not completed.

### *Withdrawal (W)*

Students who desire to withdraw from Mount Hope Leadership School need to first meet with the Academic Dean. After counsel with the Dean, the student must submit a letter requesting withdrawal. The letter will need to include the reason(s) for withdrawal and the date the withdrawal is taking place. Any refunds due the student will be determined by the date the letter is received in the Administrative Office, not the date the student withdrew. Refunds will not be returned to the student without the notification letter to withdraw. (See page 20 regarding refunds.)

## **Deadlines**

Deadlines help develop discipline and responsibility—two “tools of the trade” for anyone desiring to be successful in life. So, *the last day of class is the last day of class*. You *must* have all homework and exams completed and turned in to your instructor(s) on or before that day. Any assignments not turned in by the last day of class will receive a grade of zero. In the event of a life or death emergency where you are unable to attend the last day of class, you must contact the Administrative Office. If no contact is made, no final exam or coursework extension will be allowed. Any make up work should be arranged with your instructor(s).

## **Student Records**

Students are requested to keep the Administrative Office current on all personal information, i.e.: current address, phone number, marital status, etc. This can be done by changing the information on their student profile in the Student Portal or calling the Administrative Office. To protect the student’s rights to privacy, a written statement will be required from the student before the Leadership School will release student information (in either verbal or written form) to anyone other than the student.

## **Academic Probation/Alert/Restriction**

Students who fail to maintain a cumulative GPA of 2.0 or higher will be placed on *Academic Probation*. This academic status will be indicated on the student’s grade report at term’s end. No meeting with the Dean is required. The designation can be removed from the student’s record by raising his/her cumulative GPA above 2.0 the following term.

Students who fail to maintain a cumulative GPA for more than one term will be placed on *Academic Alert*. A reduced academic load is required. The student must meet with the Dean to discuss a reduction of academic load and other possible solutions. Students who make satisfactory academic progress the following term will move to Academic Probation.

A student who fails to show satisfactory academic progress while on Academic Alert will be placed on *Academic Restriction*. Permission to register while on Academic Restriction will be granted by the Dean on an individual, term-by-term basis. Should a student be asked to leave the program for academic reasons, they may re-apply if they can supply sufficient evidence to the Dean that improved academic performance can be expected.

## **Honor Code**

Principles of truth and honesty are foundational to any Christian community but particularly to a school of ministry preparation. All academic work will be done by the student to whom it is assigned. Students are specifically advised to avoid lying, cheating, and/or plagiarism. Substantiated cases will be handled as follows:

The instructor may give a failing grade to the student for the assignment or the course, whichever the instructor deems appropriate.



Failing the Assignment: The failing grade will be calculated into the student's final grade for the course.

Failing the Course: The instructor will notify the Administrator in writing. The written documentation will be placed in the student's file followed by a verbal warning to the student from the Administrator. Further violations of the Honor Code will result in immediate expulsion from Mount Hope Leadership School.

NOTE: Students may appeal a judgment through the Student Appeals process. (See page 26).

### **Student Discipline:**

Mount Hope Leadership School students are expected to live in a manner that will, at all times, display good morals and strong Christian character. All leadership students are expected to refrain from use of tobacco, intoxicants (including beer and/or wine), and habit-forming or illegal drugs. The administration of Mount Hope Leadership School will in no way tolerate immoral living in any form (Ephesians 5:5). Students found acting in a manner that would bring discredit to the Kingdom of God and/or Mount Hope Leadership School will be disciplined, even to the extent of expulsion from the school. To appeal a decision, see the appeals section on the next page.

### **Disciplinary Actions**

*Step One:* In a spirit of love and concern, individuals who appear to be out of step with community expectations should first be counseled by those aware of the problem. This should be "one-on-one" sharing motivated by love and redemptive in nature.

*Step Two:* In the event that such counsel should prove unsatisfactory, those aware of the problem should make it known to the Administrator. The Administrator may include the student's coach or mentor to counsel with the student to seek a resolution of the problem. The student will be advised in writing regarding the agreement reached.

*Step Three:* Should the desired result not be achieved, the Administrator will bring the situation to the Dean. The student will be advised in writing of the concerns and asked to appear before the Administrator and Dean for discussion of the concerns. The Dean and the Administrator may make any of the following decisions:

- Dismissal of charge.
- Conduct a warning: The student will sign an agreement that specifies the unacceptable behavior, the expected behavior, and that the student is willing to comply with the expectations.
- Disciplinary suspension: The student may be suspended from Mount Hope Leadership School. Absence from class at this time is unexcused.
- Disciplinary Dismissal: In severe situations, the student may be immediately dismissed from Mount Hope Leadership School. The student forfeits all privileges and is not eligible for re-admission for one full year. Students dismissed for disciplinary reasons are subject to re-application requirements.

## **Appeals**

Throughout the entire discipline process, the student has the right to appeal. All appeals of action are to be made in writing to the Administrative Office within 48 hours of the disciplinary action specifying the basis for the appeal. The Administrator shall be responsible for expediting and coordinating the appeal process, which includes a meeting with the Administrator, one faculty member of the student's choice, and one member of the student body. Should the appeal be granted, a plan of action will be determined and agreed upon. Should the original disciplinary decision stand, it will be carried through accordingly.

## **Student Grievances**

Any student with a grievance related to Mount Hope Leadership School is encouraged to communicate with the administration of the school so that the grievance can be expediently remedied. Students must submit grievances in writing to the Mount Hope Leadership School office. A special committee comprised of the Administrator, one faculty member, and one student will review the grievance and make a decision within three school days. The student will be mailed written notification of the committee's decision within 24 hours. Situations calling for the modification to existing policy will be submitted to the Dean and the Official Church Board for ratification. Students may appeal a decision.

## **Graduation Requirements**

1. In order to graduate with a Diploma in Leadership Studies, students must fulfill the following requirements:
2. Successfully complete all courses and assignments with a minimum grade point average of 2.0
3. Have fully met all financial obligations to Mount Hope Leadership School
4. Give evidence of a life of holiness and true Christian character.
5. Submit an application for graduation to the Administrative Office by February 1 of the student's graduating year.
6. Complete a graduate survey proving vital feedback to the administration on how the program can be strengthened and improved.

## **Ministry Credentials**

If a student desires to pursue credentials with the General Council of the Assemblies of God, they will need to follow the process outlined by the Michigan District of the Assemblies of God. Visit [www.aogmi.org](http://www.aogmi.org) and check out Training/Ministry Credentials for requirements, procedures, and deadlines. Mount Hope Leadership School will provide the educational requirements students need, but credentials are recommended to the General Council of the Assemblies of God through the Michigan District. The General Council is the approving and ratifying body for ministry credentials. If you have questions after looking over the requirements, procedures, and deadlines, contact the Administrator of Mount Hope Leadership School.

# Dress Standards

Please keep in mind that we are representatives of Jesus and Mount Hope Church wherever we go. Because of this, we ask you to dress in a way that is tasteful and avoids negative associations. In regards to your appearance and dress, we ask that you would be neat, clean, and tasteful. Style or personal taste is welcome; although, at no time should it be distracting or misleading the minds of anyone around you.

**Classroom Attire:** includes class projects and any scheduled or regular part of Mount Hope Leadership School

- Casual dress, such as jeans, nicer t-shirts and sweatshirts are appropriate, but please follow the standards listed below.
- You should know in advance if there is an activity or ministry which will require a change of clothes, so please come prepared.

**Ministry Attire:** includes any Mount Hope Church ministry or activities and special events

- *Sunday Services:* please look sharp, neat, and clean. Looking your best sets a clear example to new believers. Pants, jeans or skirts are appropriate. A belt may be required if pants/jeans do not stay on waist.
- *Class times:* casual dress is appropriate. Jeans and t-shirts are acceptable. While ministering and attending special activities, we will be sensitive to the setting and dress appropriately. You will be notified when a certain dress code is needed, but please be flexible and have dressy casual and dress clothes ready in case a quick change of plans were necessary. It is always better to overdress when going to a special event, and always best to dress conservatively when unsure. Ladies, some occasions may require a nice dress and shoes. Men, a tie could be required. Nice dress shoes are to be worn with dress pants or skirts/dresses. Again, we will let you know when dress code changes are necessary.

**Pants/Slacks:** Staff and students may not wear shorts in the building at any time. If there is an activity or event where shorts would be appropriate, you will be informed ahead of time. Any shorts must be at least finger-tip length. Jeans and pants are acceptable as long as they are clean and without holes. Any jeans, pants, or skirts that are extremely tight are never appropriate and attract the wrong kind of attention. Men, please wear a belt. Women may wear skirts that come within a couple inches of the knees, are tasteful, and not too tight.

**Shirts/Blouses:** Appropriate t-shirts may be worn (without advertisement of non-christian music, habits or entertainment). Also, no sleeveless or tank tops should be worn at any time without a sweater or shirt over them. Leadership School dress standard does not allow for shirts that expose part of the stomach or back, pants that fail to cover the top of undergarments or are extremely low cut, or any other item of clothing that would bring excessive attention to any private part of the body. Please refrain from tighter shirts, especially when doing ministry at Church or in the community.

**Footwear:** Sandals are acceptable as long as they are clean. Please, be sure that you have proper shoes if a change of clothes is needed. If you are dressing up, dress shoes are necessary. Be sure to keep your shoes clean and in good condition.

**Clothes in General:** Clothing should be ironed and in good condition. We will hold each other accountable. When choosing your clothing, use your discretion, but the school Administration has the right to ask any student to change into more appropriate clothing, if the need arises.



**MOUNT HOPE LEADERSHIP SCHOOL**

# **COURSES AND TRAINING**



# Course Descriptions

## **THE114 Introduction to Pentecostal Doctrine**

Examine the four cardinal doctrines of the Assemblies of God: Salvation, Baptism in the Holy Spirit, Healing, and the Second Coming of Christ.

## **BIB115 Acts: The Holy Spirit at Work in Believers**

This course emphasizes the role of the Holy Spirit in the early church and today. Study the growth of the Church from Jerusalem to Rome.

## **BIB117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians**

A practical study of the principles Paul wrote to the churches during his imprisonment. The concepts are presented with explanations, illustrations, and application.

## **BIB121 Introduction to Hermeneutics: How to Interpret the Bible**

An introductory course on the principles for interpreting Scripture. This course explores the qualifications, tools, and goals of a biblical interpreter.

## **MIN123 The Local Church in Evangelism**

A foundational, biblical theology of the Great Commission and the Holy Spirit's role in evangelism, then proposes a comprehensive and integrated approach to evangelism in the local church.

## **THE142 Assemblies of God History, Missions, and Governance**

A study of the historical development of the Assemblies of God within the wider context of the 20th Century Pentecostal revival. This course includes the development of A/G Missions and the ecclesiastical structure of the Assemblies of God, with attention to the General Council Constitution and By-Laws as they relate to credentialed ministers, local churches, and district councils.

## **MIN181 Relationships and Ethics in Ministry**

A biblical approach to the relationships important to the minister, both personally and professionally. This course examines relationships and ethics in view of the minister's personal growth, ministry challenges, and community.

## **BIB114 Christ in the Synoptic Gospels**

This course is an introductory study of our Lord's life and times according to the Gospels of Matthew, Mark, and Luke. Gain an understanding of the background of the world from the Annunciation to the Ascension. Learn about Christ's message and method, His parables and His miracles. Three themes—the world, the Man, and the message—helps students understand the principles Christ taught and the values He demonstrated.

## **MIN191 Certified Minister Internship**

With the help and direction of a Mentor, this portion of Mount Hope Leadership School gives the students actual hands-on ministry experience, helping them to gain the confidence necessary to take active leadership and ministry roles upon completion of Mount Hope Leadership School. This is also the portion of hands-on ministry work required by the Michigan District of the Assemblies of God for credentialing.

## **LS101 Foundational Truths**

Experience a thorough teaching on the seven foundational truths of the Christian faith. When understood and applied, a believer can confidently share his/her faith in Jesus Christ and put their transformation and growth on a supernatural fast track. Gain a grounded understanding of salvation, baptism, the Holy Spirit, laying on of hands, the believer's resurrection, and eternal judgment.

## **LS102 Indispensable Qualities of a Leader**

Learn how to develop into the kind of leader others willingly follow. Outlining the attributes of effective influencers, the student will determine their own character renovations that will qualify them for confident and long-term leadership.

## **LS103 Kingdom Living**

An overarching study of the spiritual discipline of stewardship. Today's understanding of stewardship is just about how well one handles their money and "things" they own. This is only one small portion of Kingdom Stewardship. Every decision becomes a spiritual one when looking at life from a place of Kingdom Stewardship.

## **MIN171 A Spirit-Empowered Church: An Acts 2 Ministry Model**

This biblical, comprehensive, and strategic plan is based on Acts 2 and focuses on developing disciples who will be involved in the five functions: connect, grow, serve, go, and worship. Develop a strategic plan used to show God's vision for each local church.

## **THE 311 Prayer and Worship**

An overview of the biblical teaching on prayer and worship leads to practical considerations for cultivating intimacy with Christ in every aspect of life, from personal, private prayer to corporate celebration. Students will discover the joys and benefits of a dynamic prayer life and gain a fresh appreciation for the many ways in which the Holy Spirit makes prayer and worship both meaningful and powerful. An examination of some of the common challenges of prayer, such as learning to hear God's voice, the problem of unanswered prayer, and what to do when it seems God is not speaking, is followed by practical insight for becoming more effective and fervent prayer warriors.

## **MIN 251 Effective Leadership**

A biblical examination of the principles in leadership. This course applies those principles in the church setting, giving the student the practical skills needed to serve in a leadership role in the local church.



## **MIN 281      Conflict Management for Church Leaders**

A biblical approach to conflict resolution. This course offers a scriptural way to deal with the inevitable occasions when conflict arises, particularly in a church setting. It offers practical principles for resolving the conflict in a manner that is pleasing to God.

### **LS105            The Heart of Worship**

Jesus defines a “true worshipper” and tells us that the Father is actively looking for them. Discover what it means to be a true worshipper of God. Laced throughout scripture are examples of this heart of worship. Examine the philosophy of worship, the purpose and point of true Christian worship, Tabernacle worship, and living a lifestyle of passion and praise.

### **LS104            Accelerate**

Master-level leaders are not born, they are trained. Students will learn the practical steps to become the successful, fruitful leader God intends for them. The four stages of the master-level leaders, common obstacles leaders face, the power principles of excellence, and teaching for results are just a few of the topics discussed in this transformational way of looking at leadership in today’s world.

### **LS106            Spiritual Authority**

Understanding the correct use of spiritual authority is vital to living a peaceful, blessed life. Learn about God’s order for relationships and how you can enjoy His continual protection, blessing, and peace in your family, work, and ministry. Learn the proper use of biblical submission and how to reflect God’s love and honor when fulfilling responsibilities as a delegated authority.

## **Other Training**

### **Seminars**

These one-week sessions will present a variety of leadership topics, provide opportunities for in-depth discussion, and challenge each student to reach for personal transformation through pre and post assignments.

### **Bible Reports**

Students will read through various books of the Bible and answer specific questions to improve Bible study skills, increase their understanding of the Scriptures, and provide opportunity for personal growth and transformation as the Scriptures are applied to life. Further details are provided in the Mount Hope Leadership School Student Manual during orientation.

### **Scripture Reading and Journaling**

Students will grow in the wisdom of God, as well as find and unpack specific life verses for the purpose of personal and relational growth and transformation with Holy Spirit.



MOUNT HOPE LEADERSHIP SCHOOL

# STUDENT SERVICES



# Student Services

## Resource Center

Course materials and internship textbooks are available through the Resource Center on the main campus of Mount Hope Church.

## Student Services

Developing relationships, working as a team, taking care of yourself, and having fun are important aspects of life at Mount Hope Leadership School. Gilead Healing Center, equipped with a fitness center, is available for use at a nominal fee. There are unique shops and restaurants in Old Town and downtown Lansing, and miles and miles of recreation trails for walkers, runners, and bikers. East Lansing, home of Michigan State University, offers a wide variety of activities: music and sports venues at the Breslin Center and quality performing arts events at the Wharton Center. Lansing is also home to a minor league baseball team, the Lansing Lugnuts, and a National Premier Soccer League team, Lansing United.

## Counseling

Whether it be career planning or a personal need, both academic and spiritual counseling is available to all of our students. Contact your Coach first, then the Dean for any counseling or advising needs.

## During School Job Placement

We will gladly assist students who are new to the Lansing area in finding jobs that will fit their class schedules. Also, ministry opportunities that become available are shared with students throughout the year.



